

ETEXT ATTACHMENT

06/10/2003 20 : 58

June 10, 2003┐

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Federal Election Commission┐

c/o Ms. Leah Palmer┐

Reports Analysis Division┐

999 E Street, NW┐

Washington, D.C. 20463┐

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RE: Amended 12 Day Pre-General Report (10/1/02-10/16/2002)┐

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Dear Ms. Palmer:┐

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┐We are in receipt of your letter with questions concerning the above referenced report. Thank you for the opportunity to respond. This letter will correct all of the issues raised in your letter as described below. In addition, the Committee will amend the report in question by June 11, 2003, within 15 days of your letter.┐

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┐The Schedule B item mentioned was accidentally reported on the incorrect line. The transaction was actually a transfer of excess campaign funds (not a contribution) being transferred to the National Republican Campaign Committee and should have appeared on Line 18 rather than Line 17. ┐

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┐The second item, the disbursement to the state party, was also a transfer of excess campaign funds and should have appeared on Line 18 rather than Line 17 and does in this amendment. ┐

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┐Our committee understands completely the standard of best efforts. We have in place a process that meets all requirements of this standard. ┐

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1.┐All original solicitations contain a clear and conspicuous request for this information. ┐

2.┐If we do not receive the information with the first request, we make an additional effort to obtain this information within 30 days. This follow up request is done by letter and clearly asks for the missing information without soliciting another contribution. Also, the follow up contains a pre-addressed return envelope. ┐

3.┐Finally, we report the newly obtained information with our next regularly scheduled report. ┐

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┐We have mailed examples, as exhibits, of our original solicitations (from October 2002) and follow up requests for your review. ┐

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┐Thank you again for the opportunity to respond. I trust that this letter and the amendment answers all of your questions and sets the public record straight. Please don't hesitate to contact me if you need any further information. ┐

┐

Sincerely, ┐

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[Signed]┐

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Luke Praxmarer,┐

Treasurer, Kirk for Congress┐

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